

DISTRICT OF FORT ST. JAMES

SNOW REMOVAL AND ICE CONTROL POLICY

I. ROADS

Inspection

The Public Works Department will plow and sand whenever snow accumulations or freezing conditions are such that a hazard is created.

- a) A snow removal plan shall be developed each year prior to the onset of winter conditions.
- b) Plowing and sanding by priority as follows:
  - 1.Arterial road accessing emergency services.
  - 2.Bus routes and hills.
  - 3.Remaining streets and roads.
  - 4.District owned parking lots.
- c) The Public Works Department will sand roads at the request of the R.C.M.P.
- d) If in the course of other duties, Public Works personnel observe winter driving hazards they will report them to their supervisor, who will arrange for inspection of the hazard.
- e) Where the Public reports a winter driving hazard to the Public Works Department, the Department will inspect the hazard.
- f) Driveway windrows on the property of seniors over age 65 or disabled persons will be cleared within 48 hours after priorities in Section I (b) are completed.

Recording

- a) Hazards reported to the Public Works Department shall be recorded in an Office log.

Action

- a) After inspecting a winter driving hazard, the Public Works Department shall prescribe an appropriate remedy in a reasonable amount of time given the nature of the condition, demand on available manpower, materials and financial resources.

## DISTRICT OF FORT ST. JAMES

### II. SIDEWALKS

#### Inspection

- a) The Public Works Department will plow and sand whenever snow accumulations or freezing conditions are such that a hazard is created.
- b) If in the course of other duties, Public Works personnel observe winter sidewalk hazards they will report them to their supervisor, who will arrange for inspection of the hazard.
- c) Where the Public reports a winter sidewalk hazard to the Public Works Department, the Department will inspect the hazard.

#### Recording

- a) Hazards reported to the Public Works Superintendent shall be recorded in an Office log.

#### Action

- a) After inspecting a winter sidewalk hazard, the Public Works Department shall prescribe an appropriate remedy in a reasonable amount of time given the nature of the condition, demand on available manpower, materials and financial resources.
- b) The Public Works Department will plow sidewalks as time permits when roads and parking lots are cleared and sanded.

Adopted at the Regular Meeting of January 4, 1995.

Amended at the Regular Meeting of February 28, 2001.